

September 6, 2022

To All Bidders:

The Mobile County Health Department (MCHD) is currently soliciting sealed bids for our **Project #2022-09 Keeler Air Handler Project**.

Bidders eligible to bid on the project must not be on the U.S. General Services Administration list of Parties Excluded from Federal Procurement or Non-Procurement Programs. Contractors will be responsible for the repair/replacement of the air handler at our Downtown Keeler Family Health Center, based on the construction documents / Job Scope provided by MCHD.

Prospective bidders must attend and must sign the attendance log for one of the two scheduled Pre-Bid Meetings to be held at the Mobile County Health Department Keeler Building 2 Conference Room. The first meeting will take place Thursday September 22, at 10:30 AM, the second meeting will take place Wednesday September 29, at 10:30 AM. **Please note that attendance at one meeting is a mandatory requirement for bidding and all Bidders must sign the “attendance log” to be posted at the meeting.** Sealed bids will be accepted until 4:00 PM, Wednesday October 12, 2022. Bid opening will occur Thursday October 13, 2022, at 10:30 AM in the Building 2 Conference Room, at the Keeler Building located at 251 North Bayou Street, Mobile, AL. Sealed bids must bear the wording **#2022-09 Keeler Air Handler Project**.

A Bid Bond or certified check (drawn on an Alabama based bank or an Alabama Surety Company) equal to five percent (5%) of the bid payable to the Mobile County Health Department must accompany each bid. A Performance Bond (drawn on an Alabama Bank or Alabama Surety Company) will be required as follows: 100% of the contract amount must be furnished within 15 days of the contract being presented to the bidder for signature and must be payable to Mobile County Health Department. A Payment Bond will be required as follows: 50% of the contract amount plus a reasonable estimate of attorney's fees, payable to Mobile County Health Department. No bid will be considered unless the bidder, whether resident or non-resident of Alabama, is properly qualified to submit a proposal for the construction. Contractors must have insurance coverage of no less than \$1,000,000. Submit the Insurer's Power of Attorney for the representing Agent. The requirements shall include among other qualifications, evidence of holding a current Contractor's license from the Alabama Licensing Board for General Contractors, Montgomery, Alabama. All required documentation must be attached to the bid and enclosed within the sealed envelope to be presented prior to bid opening.

Each bid must be submitted in a sealed envelope on the official bid form, along with the State of Alabama Vendor Disclosure Statement, W-9, Beason-Hammond Affidavit, Certification of Insurance Liability and any other required information. The front of the sealed envelope shall be clearly marked with **Sealed Bid #2022-09 Keeler Air Handler Project**.

Sealed Bids must be submitted to Mr. Thomas Lee, Manager Purchasing & Contractual Services, Mobile County Health Department, Room 107, 251 North Bayou Street, Mobile, AL 36603. Allow time for delivery and receipt prior to the bid date and time.

The official bid form, bid specifications, and all bid documents required can be obtained from the MCHD web site <http://www.mchd.org> under Legal Notices/Bids tab.

Mobile County Health Department point of contact, Christopher Thomas, Project Manager at (251) 690-8985 email CThomas@mchd.org.

The Mobile County Health Department reserves the right to reject any and all bids and to waive any formalities in the bidding, and to be the final authority in any conflict.

Please note: **Due to current Covid-19 guidelines, Masks will be REQUIRED at all Bid meetings and at the bid opening.**

The bidding process will follow the laws and regulations as defined by the State of Alabama in the Code of Alabama (1975), Title 39, Public Works Law.

Mobile Press Register Run dates:

September 11, 18, & 25